



Thank you for donating on behalf of **Cell Phones for Soldiers**. We really appreciate all the time and effort you've put into your donation to help our troops who are serving our country.

You now have the ability to print your own prepaid shipping labels. Please go to the Cell Phones for Soldiers website at http://www.cellphonesforsoldiers.com/shippingLabel_generic.html. You can enter in the approximate number of phones that you have to send in. The appropriate shipping label will come up and you will be sent via email your shipping labels.

Please follow the packing and shipping instructions below to avoid damage to the phones during shipping.

1. Packing your boxes.

Count the number of cell phone handsets and keep for your records.

Please use reasonable sized boxes to avoid heavy and cumbersome handling. We suggest office paper boxes or similar sized boxes. Place the phones flat across the bottom of the box and layer them with newspaper or bubble wrap to avoid damage during shipping.

Phones and accessories can be shipped in the same box. If you have several boxes, however, you might consider separating them to make processing faster.

Seal the boxes securely with packing tape.

2. Labeling your boxes.

Attach your **Pre-paid FedEx Ground labels** that are included in this email, to the boxes. **Please make note of the Reference Number(s) from the FedEx label(s) and keep for important tracking information along with the number of phones you shipped.**

Indicate the number of boxes in your shipment (e.g. 1 of 3, 2 of 3, etc.) on each of the boxes. This will ensure we receive all of your boxes.

3. Shipping your boxes.

For your convenience, there are 3 ways to ship your boxes.

- a. You can give your boxes to a FedEx courier
- b. Call 1.800.GO.FEDEX (1.800.463.3339) to arrange a **Ground** pick up at your convenience. Your account number is **2868-4588-6**
- c. Take your boxes to a local FedEx retail location (Such as Kinko's)

Please don't hesitate to contact us at 734-205-2200 if you have any questions. Thank you for your shipment!

Regards,

Jill Baron
Customer Service Manager